**AGENDA**

**CROSTON PARISH COUNCIL MEETING ON 9 JULY 2025**

*Members of the Parish Council are summoned to the Council Meeting on*

*Wednesday 9 July 2025 6.30 – 8.30pm, Croston Old School, Church Street, Croston*

1. **Receive apologies for absence**
2. **Agree the Minutes of the Meeting held on 18 June 2025** as a true and accurate record
3. **Matters Arising from the Minutes** if not on the agenda
4. **Receive Declarations of Interest:** Councillors are reminded to declare any personal or pecuniary interest in respect of matters contained in this agenda or up to any point in this meeting
5. **Public Time:** To invite / listen to matters raised by members of the public. *Standing Orders and Financial Regulations are suspended during this time.* *A limit for each person speaking is limited to two minutes*.
6. **Correspondence from members of the public:**

Red Admiral Hymn and March Contest: To express thanks to the Parish Council for permission to use the Village Green for a band contest on Sunday 29 June 2024, and a request to use annually.

1. **Approval of Grants to Voluntary Organisations –** Applications / synopsis attached
2. **Planning:** <https://planning.chorley.gov.uk/online-applications/search.do?action=simple&searchType=Application>
3. 25/00615/FULHH: The Willows, Grape Lane, Croston; single storey extension following demolition of existing conservatory
4. 25/00550/FULHH: 4 Farmhouse Court, Croston; erection of shed, following demolition of existing shed (retrospective)
5. 25/00574/CLEUD: Finney Lane Farm, Finney Lane, Croston; application for a certificate of lawfulness for the exiting use of 5 no buildings for residential purposes
6. 25/00559/TCON: 10 Rectory Close, Croston; application forks to a tree within conservation area prune and fell
7. **Financial matters:**
8. To approve the Clerk’s claim for June 2025 – attached
9. To approve the Acting Clerk’s claim for May & June 2025 – attached
10. Financial monitoring statement as of 30 June 2026 – attached
11. Payments to approve:

* Lee Distribution Chorley; distribution of Chair’s letter £58.50
* Printwise; printing of Chair’s letter £160.00
* Croston Old School; room hire £37.50

e. Financial transactions 1 – 30 June 2025:

|  |  |  |  |
| --- | --- | --- | --- |
| DATE | PAYEE | DESCRIPTION | £ |
| 02 Jun 2025 | Direct Debit Easy Websites | Website subscription | 36.96 |
| 04 Jun 2025 | Direct Debit Chorley BC | Annual Garden Waste bin | 40.00 |
| 23 Jun 2025 | Employee 4 | Pay tax mth 3 | 895.47 |
| 23 Jun 2025 | Employee 4 | Expenses / travel tax mth 3 | 59.35 |
| 27 Jun 2025 | OPSTA | Subscription renewal | 10.00 |
| 27 Jun 2025 | Amanda Partington | Internal Audit fee | 175.00 |
| 27 Jun 2025 | RHF Landscapes | Essential Park repairs - bark | 854.63 |
| 30 Jun 2025 | Service Charge | Bank | 6.00 |

1. **Forward Plan:** To agree priorities and develop an annual forward plan for the Parish
2. **CIL Priorities** - <https://www.gov.uk/guidance/community-infrastructure-levy>
3. **Flag Flying Policy –** draft attached / see also: <https://www.gov.uk/government/publications/flying-flags-a-plain-english-guide/flying-flags-a-plain-english-guide>
4. **Pan-Lancashire Pharmacies Consultation** – please refer to email sent 4.7.25

**14. Reports from other organisations**

**15. Any other urgent business**

**16. Date of next meeting: 10 September 2025 6.30pm at Croston Old School**

Prepared by Karon Taylor, Clerk to Croston Parish Council: [www.crostonparishcouncil.org.uk](http://www.crostonparishcouncil.org.uk)2 July 2025